



Regular Board Meeting Minutes

March 19, 2025

The Regular March Board meeting of the Lee Hammond MDWCA was called to order at 18:32 on March 19, 2025, at 414 RD 5500 by Barbara Kiipper.

Present

Barb Kiipper

Teresa Stevens

Tye Bell

Joe Lewis

Doug Smith

Moses Herrera

Russell Cloer

Aaron Lee

Tiffany Alcon

After the review of the minutes of Feb. 19, 2025, Barb asked if there were any questions or concerns, No Questions/Concerns

Barb asked for a Motion to approve the minutes from Feb. 19, 2025.

Joe Lewis Motioned, Tye Bell seconded to approve the Jan.22, 2025 minutes. All in favor. Motion carried.

Approval of Agenda

The agenda included, Consideration and approval of last meeting minutes, Election of officers, Financial report, Operational report, Resolution 2025-06 Approving the signers and account access for bank accounts, Discussion and approval of water purchase agreement between COB and LHMDWCA, Discussion and approval of Aaron Lee Serving as the delegate of NM rural water association. Discussion and approval of Aaron Lee serving on the SJC rural water users association, Discussion and approval of Resolution 2025-07 Approving the purchase of certain products and services from WTRFLW services, LLC a related company, Member/customer issues.

Barb asked for Motion to approve Agenda. **Teresa Stevens moved, Joe Lewis seconded to approve the agenda. Motion carried.**

Introduction of all in attendance!

Election of Officers:

Aaron gave a brief overview of what is asked of each board member, and how the board meetings go.

President: Barb was nominated to continue being the board President- All in favor

Vice President: Teresa was nominated to be the board VP- All in favor

Secretary/Treasurer: Joe Lewis was nominated to be board Secretary/Treasurer-All in favor

System Report

Financial Report

Aaron gave a financial report for Feb. Revenue for Feb. was \$103,014 85% of the budget. Expenditures were \$68,853 59% of budget. Our Net revenue after all of our expenses was \$11,425. There was an "other" revenue of \$430 57% (Interest) of budget and "other" expenditures of \$23,166 (Meters) 87% of budget.

Operation report:

We produced 12,986,413 gallons of water, and sold 11,030,707. This does fluctuate every month because of tanks, leaks, and other reasons. We did do a little flushing, and we did have a couple of leaks.

We have 2 transfers this month.

One thing we have learned so far with the audit is we are now asking at least 1 board member to sign all of the backup for A/P, so the board can see what the money is being used for. Right now if A/P is under \$10,000 Aaron Lee signs, but if it is over \$10,000 then a second signature from one of the officers is required.

We have a resolution for approving the signers and account access for all bank accounts and CD's for LHMDWCA-Resolution 2025-06- we have to do this every time we change officers.

Motion to approve; Doug Smith Moved, Russell Cloer Seconded, all in favor, motion carried.

Water purchase agreement between City of Bloomfield and LHMDWCA-

The city of Bloomfield needed water, and their last agreement hadn't been signed in a couple of years. They purchased water so we need to get the agreement signed and up to date. Charges will be \$3.50 per 1,000 gallons sold.

Motion to approve the water agreement; Tye Bell moved, Doug Smith Seconded, all in favor, motion carried.

Discussion and approval of the General Liability Insurance policy;

We didn't have much time to get quotes for the upcoming policy. There is a 11% increase from last year with the price of \$65,210. Last year we paid \$58,126. Next year we will put out to bid.

Motion to approve General Liability Policy; Tye Bell moved, Joe Lewis Seconded, all in favor.

Discussion and approval of Aaron Lee serving as the Delegate to NM Rural Water Assoc. Annual membership meeting and serving on the Board of Directors, on the Executive Committee, and as President of the Association, would like to ask that Tiffany be designated to serve as our Alternate delegate, unless a board member would like to attend the membership meeting on Wed. April 16th at the NMRWA Conference.

Motion to approve; Doug Smith moved, Joe Lewis Seconded, all in favor.

Discussion and approval of Aaron Lee serving on the SJC Rural water users association, and as their commissioner on the SJ water commission, and as Trustee of the Colorado River Water Users Association and on committees of CRWUA. And Tiffany as our Alternate to the SJC Rural water users association.

Motion to approve; Tye Bell moved, Russell Cloer seconded, all in favor.

Discussion/Approval of Resolution 2025-07, Resolution approving the purchase of certain products and services from WTRFLW Services, LLC, A related company. The state approves as long as the board approves.

Motion for approval; Moses Herrera moved, Doug Smith seconded, all in favor.

Member/customer issues;

Doug Smith mentioned that Signed minutes are not on the website. Will get those added immediately.

New board members asking about field tours. Whenever they are available they can set up a field tour of the water plant and or system in full.

The next board meeting is scheduled for April 16th, but we will be at a Conference that night, so asking to move the board meeting to April 23rd instead. The board approved the next meeting for April 23rd.

National Rural Water Association will be having in service training in Reno, NV. June 3-6.

Board Training:

No board training this meeting.

Executive Session:

No Executive Session during this meeting.

There being no further business, *adjourned the meeting at 19:48.*

A handwritten signature in black ink, appearing to be "B. Smith", located in the bottom right corner of the page.